B. Tech. ORDINANCES AND REGULATIONS

ORDINANCES

0.1 The minimum academic qualification for admission through Central Seat Allocation Board (hereafter, CSAB) to IIITD&M Kancheepuram (hereafter, the Institute) is a pass in the final examination of 10+2 (Class XII) or its equivalent

i)	The +2 level examination in the 10+2 pattern of examination of any recognized Central/State Board of Secondary Examination, such as Central Board of Secondary Education, New Delhi, and Council for Indian School Certificate Examination, New Delhi.
ii)	Intermediate or two-year Pre-University Examination conducted by a recognized Board/University.
iii)	Final Examination of the two-year course of the Joint Services Wing of the National Defence Academy.
iv)	Any Public School/Board/University Examination in India or in foreign countries recognized by the Association of Indian Universities as equivalent to 10+2 system.
v)	H.S.C. Vocational Examination.
vi)	A pass grade in the Senior Secondary School Examination conducted by the National Open School with a minimum of five subjects.
vii)	3 or 4-year diploma recognized by AICTE or a State Board of Technical Education.

0.2 Admission to the particular branch of study shall be as decided during CSAB Counseling.

0.3 The duration of the B.Tech programme will normally be 8 semesters.

0.4 The award of merit scholarships to the B.Tech students will be governed by the regulations framed by the Academic Advisory Committee / Senate from time to time.

0.5 The award of the B.Tech degree shall be in accordance with the regulations of the Academic Advisory Committee / Senate of the Institute.

REGULATIONS

R.1.0 Admission

R.1.1 The number of seats in each branch of the B.Tech programme for which admission is to be made in the Institute, will be decided by its Academic Advisory Committee / Senate. Seats are reserved for candidates belonging to the Scheduled Castes, Scheduled Tribes, Other Backward Classes, and physically challenged candidates as per the Government of India orders from time to time.

R.1.2 Admission to the B.Tech programme in any year will be based on performance in Joint Entrance Examination (JEE) Main and HSC examinations as per Central Board of Secondary Education (CBSE) guidelines through a counseling conducted by the CSAB for the respective year.

R.1.3 The eligibility criteria, consistent with ordinance O.1, for appearing at the JEE Main.

R.1.4 The CSAB will decide on the procedure for conducting the JEE Main and preparing a merit list for the general category of students and a separate merit list for candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes. Subject to minimum performance criteria in the examination decided by the committee from year to year, the CSAB will offer admission, in order of merit, from these lists to candidates taking into account the choice of branch indicated by the candidate and the available seats in each branch in the various Institutes.

R.1.5 At the time of admission, a candidate should have appeared/ passed in the final examination of any of the qualifying examinations.
If any board awards only letter grades without providing an equivalent percentage of marks on the grade sheet, the candidate should obtain a certificate from the Board specifying equivalent marks, and submit it at the time of counseling. In case such a certificate is not provided by the candidate, the decision of the Joint Implementation Committee regarding his/ her eligibility shall be held final.

R.1.6 Candidates has to fulfill the medical standards required for admission as set out in the Information Brochure sent along with the application form.

R.1.7 The selected candidate will be admitted to the B.Tech programme after he/she fulfills all the admission requirements as indicated in the letter of admission after payment of the prescribed fees.

R.1.8 If, at any time after admission, it is found that a candidate has not fulfilled all the requirements stipulated in the offer of admission, the Institute may revoke

the admission of the candidate and report the matter to the Academic Advisory Committee / Senate.

R.2.0 Structure of the B.Tech Programme

R.2.1 The programme of instruction will consist of:

(i) A general core programme comprising basic sciences, engineering sciences, humanities, engineering arts, and mathematics;

(ii) An engineering core programme introducing the student to the foundations of engineering in his/her branch;

(iii) An elective programme enabling the students to take up a group of courses of interest to him/her;

and

(iv) a project approved by the Department.

In addition, a student should satisfactorily complete the prescribed NCC/NSO/NSS programme.

R.2.2 *The complete programme will consist of 5 categories: Humanities, Basic Sciences, Basic Engineering, Professional Major and Electives and distributed over eight semesters with two semesters per year.*

The professional major courses will commence from first semester onwards.

R.2.3 Every branch of the B.Tech programme will have a curriculum and course contents (syllabi) for the courses approved by the Academic Advisory Committee / Senate.

R.2.4 Credits are assigned to the courses based on the following general pattern: One credit for each lecture period; One credit for each tutorial period; One credit for each laboratory or practical or project session of three periods.

R.2.5. The curriculum of any branch of the B.Tech programme is designed to have a **total of approximately 175 credits for the award of the B.Tech degree.**

R.2.6 No semester shall have more than six or more lecture based courses as prescribed in the curriculum carrying a maximum of 27 credits and four laboratory courses subject to the following constraints.
Students may be (are) permitted to register for an additional course (backlog) from fifth semester onwards. However, in special cases, students of VII semester will be permitted to take seven lecture based courses if they are not already prescribed seven courses in previous semesters subject to:

a) two-three lab slots out of the 4 recommended are free

 b) maximum number of credits registered in any semester shall not exceed 27

 c) no withdrawal from any of the courses registered will be allowed except as per regulation 7.1

d) the student's Faculty Adviser recommends the same.

e) Students can apply to register one backlog course in V & VI semesters and two backlog course in VII & VIII semesters subject to a maximum of 27 credits in a semester.

R.2.7 Every course of the B.Tech programme will be placed in one of the fifteen categories listed in Table 1.

However, only students belonging to the VI or higher semesters are eligible to register for postgraduate level courses. However, every such student desiring to register for such a course must obtain the consent of the teacher offering the course.

Table 1 Categorization of Courses

Sl. no	Category	Code
1.	Humanities & Management Courses	HMC
2.	Basic Science Courses Physics/ Chemistry/Mathematics / Life Science	BSC
3.	Basic Engineering Courses	BEC
4.	Professional Engineering Courses	PEC
5.	Allied Engineering Courses	AEC
6.	Professional / Career Development Industrial Lecture / Internships	PCD
7.	Design Courses	DES

Minimum number of credits to be earned for the award of B.Tech. Degree is 175.

R.2.8 The medium of instruction, examination and project reports will be English.

R.3.0 Faculty Adviser
R.3.1 To help the students in planning their courses of study and for getting general advice on the academic programme, the Institute will assign a certain number of students to a Faculty member who will be called their Faculty Adviser.

R.4.0 Class Committee
R.4.1 Every class of the B.Tech programme will have a Class Committee consists of Faculty and students.

R.4.2 The constitution of the Class Committee will be as follows: (i) one professor- not associated with teaching the particular class to be nominated by Director / Director to act as the Chairman of the Class Committee. (ii) course co-ordinator of each of the lecture based subjects (iii) Workshop Superintendent (iv) Two students from the respective class; and (v) Faculty Advisers of the respective class.

R.4.3 The basic responsibilities of the Class Committees are
    (a) to review periodically the progress of the classes,
    (b) to discuss problems concerning curriculum and syllabi and the conduct of the classes.
    (c) The method of assessment in the course will be decided by the teacher in consultation with the class committee and will be announced to the students at the beginning of the semester. However, for the common courses in the first three semesters of the B.Tech programme the method of assessment will consist of two quizzes and an end semester examination with weightages specified in **R.19.1.** Each class committee will communicate its recommendations to the Director / Dy Director.
    (d) The Class Committee without student members is responsible for the finalization of the semester results.
    (e) The Class Committees shall meet at least twice in a semester, once at the beginning of the semester, and once at the end of the semester to finalise the grades. However, it is recommended to meet once after the Quiz II.

R.5.0 Change of Branch
R.5.1 Change of discipline from one branch to another branch may be permitted subject to the following:

R.5.2 Such change will be considered only at the end of the first semester. **The performance of the first semester will be the basis for consideration for changes in branches.**

R.5.3 All students who have successfully completed the first semester will be eligible for consideration for change of branch subject to the availability of vacancies.

R.5.4 In making a change of branch the strength of a class should not fall below the existing strength by more than ten percent and should not go above the sanctioned strength by more than ten percent. For this purpose, the strength in both cases refers to the total strength of the students in the class.

R.5.5 However, a minimum of one student will be eligible for consideration for change of branch from each discipline at the end of the first semester irrespective of the regulation 5.4

R.5.6 If a student with a higher GPA is not offered a particular branch because of other constraints this should not be offered to any other students with a lower GPA even if he is eligible on the basis of the existing norms.

R.6.0 Registration and Enrolment
R.6.1 Except for the first semester, registration of a semester will be done during a specified week before end semester examination of the previous semester.
Late registration/enrolment will be permitted with a fine as decided from time to time up to two weeks from the last date specified for registration.

R.6.2 From the second semester onwards all students have to enroll on a specified day at the beginning of a semester. A student will be eligible for enrolment only if he / she satisfies R.10 and will be permitted to enroll only if he/she has cleared all dues to the Institute, Hostel, Library and the NCC Unit up to the end of the previous semester, provided he is not debarred for enrolment by a disciplinary action of the Institute.

R.6.3 The registration sheet contains the course number, course name, number of credits and category for each course taken in that semester. The student makes the choice of course in consultation with his Faculty Adviser.

R.6.4 The B.Tech students are also eligible to take extra courses apart from the courses prescribed in the curriculum viz one course in 5th, 6th, 7th semesters and not more than two courses in 8th semester subject to a maximum of 15 credits, provided a student has no backlog and should have earned CGPA of 7.0 & above at the end of previous semester. Students taking extra courses should obtain the prior approval of Director / Deputy Director. This will be shown in the grade card as EXT category and will be taken for CGPA calculation.

R.7.0 Registration Requirement
R.7.1 The curriculum for any semester, except for the final semester will normally carry credits between 21 and 29.
If a student finds his/her load heavy in any semester, or for any other valid reason, he/she may drop courses within three weeks of the commencement of the semester but before commencement of first quiz with the written approval of his/her Faculty Adviser. However, the student should ensure that the total number of credits registered in any semester should enable him/her to earn the minimum number of credits as specified in **R.8.1.**

R.8.0 Minimum Requirement to Continue the Programme

R.8.1 A student should earn not less than 10 credits in the first semester, and 26 credits at the end of the second semester. Thereafter he must maintain an average of 14 credits per semester including first two semesters to continue his studies. However in the final semester a student may earn less than 14 credits if it is sufficient for him to fulfill the requirements for the award of the degree. If a student fails to earn credits every semester, as stated above, his/ her name will be struck off the rolls at the end of the semester.

R.8.2 A student who has not completed the NCC / NSO / NSS requirements (see R.27) in first six semesters will not be permitted to continue the B.Tech programme.

R.8.3 A student should have a minimum CGPA of 5.0 (see R.26.2) calculated for the courses successfully completed at the end of each semester. If the CGPA so calculated is below 5.0 or if he/she earns less than the average 20 credits. In the following semester if his CGPA is less than 5.0 or could not earn average 14 credits as per **R.8.1,** his name will be removed from the rolls.

R.9.0 Maximum Duration of the Programme

R.9.1 A student is ordinarily expected to complete the B.Tech programme in eight semesters. However, a student may complete the programme at a slower pace by taking more time, but in any case not more than 12 semesters excluding semesters withdrawn or medical grounds etc. as per **R.12.** However, the students have to satisfy **R.8.1** every semester, failing which their registration will be cancelled.

R.10.0 Temporary Withdrawal from the Programme

R.10.1 A student may be permitted by the Director / Dy Director to withdraw from the programme for a semester or longer for reasons of ill health or other valid reasons. Normally a student will be permitted to discontinue from the programme only for a maximum continuous period of two semesters.

R 10.2 A student is expected to successfully complete all courses of the ith semester to be eligible for registration of (i+4)th semester courses. Students who fail to satisfy this criterion shall be advised by the institute authorities to:

a) take a break for a semester to clear backlog courses and enroll for $(i+4)^{th}$ semester courses whenever it is offered next.   (or)

b) enroll for backlog courses of ith semester along with reduced number of regular courses of the $(i+4)^{th}$ semester, as permitted by the Time Table (Slot listing of courses). He/She will enroll for the remaining $(i+4)^{th}$ semester courses in the $(i+6)^{th}$ semester.

R.11.0 Discipline

R.11.1 Every student is required to observe discipline and decorous behaviour both inside and outside the campus and not to indulge in any activity which will tend to bring down the prestige of the Institute.

R.11.2 Any act of indiscipline of a student reported to the Director / Dy Director, will be referred to a **Discipline and Welfare Committee (DWC) constituted by the Academic Advisory Committee / Senate.** The Committee will enquire into the charges and recommend suitable punishment if the charges are substantiated. The recommendations of DWC will be reported to Director / Dy Director and authorize the Director / Dy Director to take appropriate action.

R.11.3 Appeal: The student may appeal to the Director / Dy Director for discussions in Academic Advisory Committee / Senate and decision of AAC/Senate will be final.

R. 11.4 Ragging of any dimension is a criminal and non-bailable offence in our country and current State and Central legislations provide for stringent punishment including imprisonment. Once the involvement of a student is established in ragging, the offending student will be dismissed from the Institution and will not be admitted into any other Institution. Avenues also exist for collective punishment, if individuals can not be identified in this inhuman act. Every senior student of the Institute along with the parent shall give an undertaking every year in this regard and this should be submitted at the time of enrolment.

R.12.0 Attendance

R.12.1 Every teaching staff member handling a class will take attendance till 3 calendar days before the last instructional day in the Semester.

12.2 A student who has an attendance lower than 85% whatever may be the reason for the shortfall in attendance will not be permitted to sit for the end semester examination in the course in which the shortfall exists.

His registration for that course will be treated as cancelled, and he shall be awarded 'W' grade (W stands for registration cancelled for want of minimum attendance) in that subject. **This grade shall appear in the grade card till the course is successfully completed.**

 If the course is a hard core, the student should register for and repeat the course when it is offered next.

R.12.3 The teacher handling a course must finalise the attendance 3 calendar days before the last instructional day of the course in the semester.

The particulars of all students who have attendance less than 85% in that course will be announced in the class by the teacher himself. Copies of the same should also be sent to the Dean, Academic Courses and Heads of Departments concerned. Students who secure less than 85% should not be permitted to sit for end semester exam without the permission of the Dean Academic Courses.

R.12.4 Condonation of Attendance : Those students who have more than 85% attendance for the period other than their medical leave can be considered for condonation of attendance provided their overall attendance in a course including the period of illness does not fall below 40%.

(1) The 15% waiver that is granted shall accommodate absence of the student for personal reasons and minor illness.

(2) The institute can consider additional waiver for students who have suffered major / long term illness that requires hospitalization. Such candidates need to submit a medical certificate issued / endorsed by the Institute Doctor and it shall be the decision of the Director/his nominee to permit such students on a case to case basis as deemed appropriate.

R.13.0 Assessment Procedure – Tests and Examinations
R.13.1 The Academic Advisory Committee / Senate will decide from time to time on the system of tests and examinations in each subject in each semester.

R.14.0 System of Tests
R.14.1 In lecture / tutorial based subjects **two quizzes (tests)** in the case of common courses of first three semesters and for higher semester courses as decided by the class committee will be held in each course per semester. The details of weightage of marks for these quizzes have to be announced to the students, in consultation with the Class Committee, and the Director / Dy Director should be informed of the scheme at the beginning of the semester.

R.15.0 End Semester Examination
R.15.1 There will be one end semester examination of in each lecture based subject.

R.16.0 Project Evaluation
R.16.1 At the completion of a project the student will submit a project report that will be evaluated by duly appointed examiner/s.
The evaluation will be based on the report and a viva voce examination on the project.

R.16.2 The project reports of B.Tech students who have not completed their course work be evaluated in that semester itself and the result sent in confidential to the Dean, Academic Courses. The result of the project work evaluation will be declared by the Dean, Academic Courses only after the successful completion of the courses by those students.

R.17.0 Weightages

R.17.1 The following will be the weightages for different subjects : For common courses of first three semesters:

> a) Pre End Sem comprising Quizzes / Projects / Assignments and End Semester Examination. Total marks of Pre End Sem should not exceed the total marks of End Sem i.e. the End Sem marks should be $\geq 50\%$
> b) Laboratory / Practice courses shall also follow a pattern similar to a)

> The weightage for theory courses of higher semesters of the B.Tech programme should not be below 40% each for both sessional assessment and end semester examination. Subject to the above constraint the Class Committee is free to decide the weightages in any course and announce to the students within 2 weeks from the beginning of the semester.

R.17.2 The markings for all tests, tutorial assignments (if any), laboratory work and examinations will be on an absolute basis. The final percentages of marks are calculated in each subject as per the weightages given in **R.17.1.**

R.18.0 Make-up Examination

R.18.1 Students who have missed the quizzes or end-semester examinations for valid reasons are eligible for a make-up examination. Only one make up examination for a particular course in a semester is permitted. Student who has missed quiz(zes) and the end semester examination in the same course due to genuine reasons like illness etc. may be permitted to write make-up examination for the missed End Sem Examination only. They should make an application to the Director / Dy Director / Examination Cell Courses **within ten days from the date of the examination missed explaining the reasons for their absence.** Applications received after this period will not be entertained.

R.18.2 Official permission to take a make-up examination will be given under exceptional circumstances such as admission to a hospital due to illness.

> ➢ **Students residing in the Hostels should produce a Medical Certificate issued by the Chief Medical Officer of the Institute** that he / she was admitted in the Hospital during the period of the missed quiz / exam.

- Students residing in the Hostels and taking medical consultation with outside Doctors are required to obtain written permission from the Medical Officer, of the Institute Hospital **before they proceed for consultation.**
- **Students residing in the hostels but taking medical consultation with outside Doctors are required to obtain an endorsement on the certificate of treatment by the Medical Officer of the Institute Hospital.**
- A student staying outside the Campus permanently / temporarily must produce a medical certificate from the Registered Medical Practitioner and the same **should be duly endorsed by parent / guardian.**
- Other documents related to the treatment (such as Prescriptions, bills of medicine etc.) might be asked to support the application for the medical leave.

R.18.3 A single make-up examination will be held about two weeks after the end-semester examination for those who are permitted to take make-up examination.

The question paper will be common to all the students taking make-up examinations in a given subject.

However the question paper will be so structured that a student will be required to answer only parts of the paper carrying marks in proportion to the weightages of the tests / examinations missed by him / her.

R.18.4 A student who misses this make-up examination will not normally be given another make-up examination.

However in exceptional cases of prolonged illness resulting in the student missing a make-up examination, the Chairman of the Academic Advisory Committee / Senate, in consultation with the Dean of Academic Courses or with approval of the Academic Advisory Committee / Senate may permit the student to appear for a second make-up examination.

R19.0 Supplementary Examinations
Students who have secured U grade in any course are eligible to appear in the supplementary examinations as governed by the following regulations:

(1) A student will be allowed to appear in the Supplementary Examination for any course as restricted by the R 10.2.

(2) Supplementary Examinations for ODD Semester Courses shall be conducted after the end of the End-Semester examinations of the Even Semester and vice versa respectively.

(3) Students will have to register for the supplementary examinations on a per course basis, paying an examination fee of Rs.500 per course.

Supplementary Examinations will be scheduled by the Institute for which the students have to register as per the circulars that are issued from time to time.

R.20.0 Subject-wise Grading of Students

R.20.1 Letter Grades Based on the semester performance, each student is awarded a final letter grade at the end of the semester in each subject. The letter grades and the corresponding grade points are as follows:

S	10	grade points	
A	9	"	
B	8	"	
C	7	"	
D	6	"	
E	4	"	
U	0	"	Unqualified / Failure
W	0	"	Failure due to insufficient attendance in course
I	0	"	Incompletely (Subsequently to be changed into Pass (E to S) or U grade in the same Semester)
X	0	-	Completed (in NSO/NCC/NSS)
Y	0	-	Incomplete (in NSO/NCC/NSS)

R.20.2 A student is considered to have completed a subject successfully and earned the credits if he secures a letter grade other than U/ F or W or I in that subject. **A letter grade U/F or W in any subject implies a failure in that subject. A subject successfully completed cannot be repeated.**

R.21.0 Method of Awarding Letter Grades

R.21.1 A final meeting of the class committee without the student members will be convened within seven days after the last day of the end-semester examination. The letter grades to be awarded to the students for different subjects will be finalized at the meeting.

R.21.2 Two copies of the results sheets for each subject, containing the final grade and attendance code and two copies with the absolute marks, the final grade and the attendance code should be submitted by the teacher to the concerned class committee chairman. After finalization of the grades at the Class Committee meeting, one copy with the absolute marks and one without the absolute marks but having only the grades and the attendance code will be forwarded by the Class Committee Chairman to the Director / Dy Director.

R.22.0 Declaration of Results

R.22.1 After finalization by the Class Committee as per **R.19.1** the Letter-Grades awarded to the students in each common course in the first two semesters and in the courses of the third semester offered in common to all the disciplines of the B.Tech programme, will be announced by the Academic Section. For the rest of the courses offered in the third semester and courses offered in the fourth and higher semesters by a department the letter grades awarded will be announced on the departmental notice board.

R.22.2 The W grade once awarded stays in the record of the student and is deleted when he completes the subject successfully later. The grade acquired by him will be indicated in the grade card of the appropriate semester with an indication of number of attempts made in that course.

R.22.3 'U' grade obtained by the students will be deleted in the grade card once that course is successfully completed, indicating also the number of attempts made in that course.

R.23.0 Re-examination of Answer Papers
R.23.1 In case any student feels aggrieved, he can contact the teacher concerned within three weeks from the commencement of the semester immediately following the announcement of the results. The student shall have access to his answer paper/s in the end semester examination which may be shown to him by the teachers concerned. If the teacher feels that the case is genuine he may re-examine the case and forward a revised grade, if any, to Director / Dy Director through the Chairman of the Class Committee with justification for the revision.

R.24.0 Course Repetition
R.24.1 A student earned U or W grade in a core course has to repeat it compulsorily when the course is offered next. A student securing U or W grade in an elective course, may repeat it if he so desires to get a successful grade. A course successfully completed cannot be repeated.

R.25.0 Grade Card
R.25.1 The grade card issued at the end of the semester to each student will contain the following:
 a) the credits for each course registered for that semester.
 b) the letter grade obtained in each course
 c) the attendance code in each course
 d) the total number of credits earned by the student upto the end of that semester in each of the course categories
 e) the Cumulative Grade Point Average (CGPA) of all the courses taken from the first semester

R.25.2 The GPA will be calculated according to the formula

$$GPA = \frac{\sum_i (C_i \times GP)}{\sum_i C_i}$$

where Ci = credit for the course, GP = the grade point obtained for the course and Σi Ci = the sum of credits in over all courses taken in that semester, including those in which the student has secured U and W grades.

For the cumulative grade point average (CGPA) a similar formula is used where the sum ΣiCi is the sum of credits in over all courses taken in all the semesters completed upto the point in time.

The **CGPA based on the successfully completed courses** is calculated, deleting the 'U' or 'W' grades, and **is also shown separately in the grade card**.

R.25.3 No class or division or rank will be awarded to the students at the end of their B.Tech programme.

R.26.0 NCC / NSO / NSS Requirements

R.26.1 All students admitted to the B.Tech programme will have to take either NCC or NSO / NSS as an extra-curricular programme. **NCC programme is not available for Foreign nationals and women students.**

R.26.2 The NCC programme will have to be completed in four semesters. NSO / NSS programme will be held as announced by the Gymkhana.

R.26.3 The NCC / NSO / NSS requirement should be completed with in first four semesters.

R.26.4 The minimum attendance requirement is 85%.

R.26.5 If a student falls short of the attendance requirements he / she should make up the deficiency as noted below:
(i) If the absence is on valid ground, the deficiency will be made up in the extra NCC / NSO / NSS programmes to be offered during April of the same year.
(ii) If the absence is unauthorized, the deficiency will have to be made up during the following year. The deficiency in NCC will have to be made up in NSO / NSS programmes at the rate of four times the deficiency : each NCC / NSS class missed will be made up by four NSO classes. The deficiency in NSO / NSS classes will have to be made up at the rate of two classes for each class missed.

R.27.0 Scholarships and Tuition Fee Exemption

R.27.1 25% of the students admitted or 25% of the sanctioned strength, whichever is less, will be awarded Merit-Cum-Means (MCM) scholarship for the entire duration of the programme subject to the terms and conditions and at the rates approved by the Government of India from time to time.

These students are exempted from paying tuition fees.

In the cases of scholarships provided by private organizations, the rates and terms and conditions for the award of such scholarship shall be as approved by the Academic Advisory Committee / Senate.

In addition, 10% of the students admitted or 10% of the sanctioned strength, whichever is less, are exempted from payment of tuition fees for the duration of the programme.

In the case of the SC / ST candidates, the award of scholarships and other benefits will be in accordance with the rules framed by the Government of India.
The Director / Dy Director will lay down the administrative procedures to be followed in the selection of the students for the award of the scholarships consistent with existing Government regulations if any. The number and names of the selected candidates will be reported to the Academic Advisory Committee / Senate.

Renewal of these scholarships shall be governed by the following rules:

(i) CGPA of the preceding two semesters prior to renewal must be greater than or equal to 7.0

(ii) The student should not have any backlog subjects as on the date of application for renewal

(iii) The student should have earned the requisite number of credits as stipulated by the B.Tech ordinances and regulations.

(iv) The student has not involved in any act of indiscipline which led to a corrective measure being implemented by the Disciplinary Committee.

R.28.0 Eligibility for Award of the B.Tech Degree
R.28.1 A student shall be declared to be eligible for award of the B.Tech degree if he has
  a) registered and successfully completed all the core courses and projects;
  b) successfully acquired the minimum required credits as specified in the curriculum corresponding to the branch of his study within the stipulated time;
  c) earned the specified credits in all the categories of subjects;

d) completed the NCC / NSO / NSS requirements;

e) has no dues to the Institute, Hostels, Libraries, NCC / NSS / NSO etc. and

f) no disciplinary action is pending against him / her.

For students visiting Universities abroad under Exchange programme of NUS/DAAD or any other University, the following will be followed for credit transfer:

The credits / grades indicated in the grade sheet obtained from the university where the student has done courses should be used by the student as part of his transcripts.

Institute transcripts should only indicate the courses, credits and grades completed at IIITD&M and the courses and credits (without grades) done in other Universities in a particular semester.

The **CGPA calculation based on credits done at Institute alone is to be considered for award of prizes.**

The **credits earned at Universities abroad will be taken into account for calculation of minimum required credits for award of degree.**

R.28.2 The award of the degree must be recommended by the Academic Advisory Committee / Senate and approved by the Board of Governors of the Institute.

R.29.0 Power to Modify

R.29.1 Notwithstanding all that has been stated above, the Academic Advisory Committee / Senate has the right to modify any of the above regulations from time to time.

R.30 Summer Term Course

R.30.1 A summer term course may be offered with the approval of the Director / Deputy Director. **No student should register for more than two courses during a summer term, including contact course during summer.**

R.30.2 Summer term courses will be announced at the end of the even semester before the commencement of the end semester examinations. A student will have to register within the time stipulated in the announcement by paying the prescribed fees.

R.30.3 The number of contact hours in any summer term course will be the same as in the regular semester course. The assessment procedure in a summer term course will also be similar to the procedure for a regular semester course.

R.30.4 Withdrawal from a summer term course is not permitted. No make up examination **(see R.20)** will be given for a summer term course ordinarily.

R.31 Contact Courses

R.31.1 A Contact course may be offered during the regular semester or summer term ONLY to a final year student who has obtained "U" grade in a CORE course. The course will be offered ONLY on the recommendation of the department with the mutual agreement of the teacher and the student.

R.31.2 No student should register for more than two contact courses during the semester or summer period. **If the students register 2 STC then they are not eligible for contact course during that summer.**

R.31.3 The contact course cannot be offered if a regular OR a summer course is offered on the same subject, during that period.

R.31.4 Such final year students, who wish to take contact courses, should apply to the Dean, Academic Courses before the commencement of the semester / summer term in which the contact course is to be taken.

R.31.5 The assessment procedure for a contact course will be similar to the procedure for the regular semester course.

R.31.6 Withdrawal from a contact course is not permitted.